

BOARD OF DIRECTORS' MEETING

January 24, 2024
SWWC Service Cooperative – Marshall, MN

Minutes

BOARD PRESENT: Matt Coleman - Chair, Marshall
Jody Bauer – Vice Chair, Tracy
Steve Schnieder - Clerk, Worthington
Carla Olson - Treasurer, KMS
Ben Bothun, Lac qui Parle County
Becky Foster, Westbrook/Walnut Grove

STAFF PRESENT: Cliff Carmody, Executive Director
Hazel Ashbeck, Behavior Analyst Lead
Amber Bruns, Clinical Director of Behavioral Health Services
Bobbie Carmody, Administrative Assistant
Tegan Gillund, Director of Finance
Abby Polzine, Director of Human Resources
Amy Sippl, Behavior Analyst Clinical Lead

ITEM 1: **CALL TO ORDER**
Chair Coleman called the meeting to order at 6:33 pm at SWWC – Marshall, MN.

ITEM 2: **INTRODUCTION OF GUESTS**
Cliff Carmody welcomed and introduced board members Carla Olson, Becky Foster, Ben Bothun and staff Amber Bruns, Hazel Ashbeck, and Amy Sippl.

ITEM 3: **AGENDA APPROVAL**
Motion by Jody Bauer, seconded by Steve Schnieder, to approve the agenda as presented. Motion passed unanimously.

ITEM 4: **CONSENT AGENDA APPROVAL**
Motion by Becky Foster, seconded by Ben Bothun, to approve items on the consent agenda as follows:

4.1 **Minutes – December 20, 2023**

4.2 **Minutes – January 3, 2024 Organizational Meeting**

4.3 **Approval of Expenditures**

4.4 **Services Contracts**

- Milroy Public School – Interpreting/Translation Services from 7/1/23-6/30/24 - \$.11 per word/\$12.50 per 15-minute increment.

4.5 **Personnel List**

New Hires:

- Jessie Ahlers, Interim Site Coordinator, full-time (PS-SB6), with fringes, effective 1/02/2024.
- Paige DeWall, Special Education Paraprofessional, full-time (Schedule A/Step 1), with fringes, effective 1/02/2024.
- Whitney Evers, Special Education Paraprofessional, full-time (Schedule A/Step 1), with fringes, effective 1/02/2024.
- Allyson Gizzi, EANS Educational Assistant, full-time (PS-SB1), with fringes, effective 1/10/2024.
- Nicole (Pederson) Hoffman, Registered Nurse, part-time (PS-SB1), without fringes, effective 2/05/2024.
- Stephanie Kirchner, Special Education Paraprofessional, full-time (Schedule A/Step 1), with fringes, effective 1/02/2024.
- Linda L. Lang, EANS Educational Assistant, part-time (PS-SB1), without fringes, effective 12/18/2023.
- Janelle Larson, Special Education Paraprofessional, full-time (Schedule A/Step 10), with fringes, effective 1/03/2024.
- Kristine Merrill, Business Services Specialist, full-time (PS-FY5), with fringes, effective 1/05/2024.
- Holly Nixon, Special Education Paraprofessional, full-time (Schedule A/Step 0), with fringes, effective 1/29/2024.
- Eberechukwu (Cine) Nnawuihe, Special Education Paraprofessional, full-time (Schedule A/Step 0), with fringes, effective 1/09/2024.
- Dallas Saulsgiver, Special Education Paraprofessional, full-time (Schedule A/Step 1), with fringes, effective 1/02/2024.

Status Changes:

- Danielle Barnett, Behavior Therapy Assistant, full-time (PS-FY1) with fringes, to parttime, without fringes, effective 1/08/2024.
- Cheyenne Boeck, Special Education Paraprofessional, full-time (Schedule A/Step 7), with fringes, to part-time, without fringes, effective 1/02/2024.

Stipends:

- Bailey Berkner, Mentor Stipend, effective 2023-2024.
- Cheyenne Boeck, Mentor Stipend, effective 2023-2024.
- Aaron Ellingson, Mentor Stipend, effective 2023-2024.
- Mindy Halverson, Mentor Stipend, effective 2023-2024.
- Emily Michelle, Mentor Stipend, effective 2023-2024.
- Breanne Powers, Mentor Stipend, effective 2023-2024.
- Jay Skrukud, Mentor Stipend, effective 2023-2024.
- Michelle Whitcomb-Johnson, Mentor Stipend, effective 2023-2024.

2023-2024 Substitutes:

- Diane Taylor, Substitute Teacher, \$200/day, effective 2023-2024.

Long-Term Substitute:

- Annika Swenson, Long-Term Substitute Occupational Therapist, (MA & 5), effective 1/22/2024 – 6/07/2024.

Resignations/Terminations:

- Sandra Hayden, EANS Educational Assistant, effective 8/31/2023.
- Elizabeth Lenz, EANS Learning Interventionist, effective 1/07/2024.

- Ashley Lueck, Behavior Therapy Assistant, effective 1/02/2024.
- Brittani Steele, Special Education Paraprofessional, effective 12/23/2023.

4.6 Acceptance of Grants

- Teacher Mentorship and Retention of Effective Teachers Grant (TMRG) – to continue to support mentor and induction/instructional coaching for FY 2024 - \$18,572.50.

Motion passed unanimously.

ITEM 5: STAFF PRESENTATION – BEHAVIORAL SERVICES STAFF

Amber Bruns, Amy Sippl, and Hazel Ashbeck provided a presentation on SWWC Behavioral Health Services which included information on department changes and core features; MDH & Mental Health Services; School Nursing; Translation and Interpretation Services; Behavior Analytic Services in ELCs & Districts; The READY Clinic; and the year ahead.

ITEM 6: 2024 BOARD COMMITTEE ASSIGNMENTS

2024 Board Committee assignments and vacancies were reviewed. Matt Coleman volunteered to serve on the Cooperative Purchasing Connection (CPC) Board. A vacancy as an alternate to the CPC Board is still open as well as on the Senior Fellows Committee.

ITEM 7: ACTION ITEMS

7.1 SWWC Board Appointments

Motion by Steve Schnieder, seconded by Carla Olson, to appoint the following individuals to the SWWC Board of Directors:

- Rebecca (Becky) Paluch, Ivanhoe – 2-year term beginning February 1, 2024 – December 31, 2025
- Amanda Lecy, Yellow Medicine East – 4-year term beginning February 1, 2024 – December 31, 2027
- Nicole Swanson, Tracy – 4-year term beginning February 1, 2024 – December 31, 2027

Motion passed unanimously.

7.2 Acceptance of Gifts/Donations

Motion by Jody Bauer, seconded by Ben Bothun, to adopt the following resolution accepting gifts/donations:

WHEREAS, Board Policy 706 establishes guidelines for the acceptance of gifts or donations to the Agency;

WHEREAS, Minnesota Statute 465.03 states the Board of Directors may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that on January 24, 2024, the Board of Directors of Southwest West Central Service Cooperative, ISD 0991, accepts with appreciation the following gifts/donations received by the Agency:

- Pipestone Jaycees – ELC – Pipestone - \$400.00
- Carstensen Contracting Inc – ELC – Pipestone - \$500.00

A roll call vote was taken with Directors Coleman, Bothun, Bauer, Foster, Schnieder, and Olson voting in favor. Motion passed unanimously.

ITEM 8: MONTHLY ADMINISTRATIVE REPORT

8.1 Director of Finance

Tegan Gillund provided a monthly financial report for the month ended December 31, 2023, with 37.4% of revenues collected and 44.7% expended. Updates were also provided on the FY24 budget and revised budget review, FY25 preliminary budget planning, FY24-25 contracts, and W2 and 1099 reporting.

8.1.1 Quarterly Financial Report

The SWWC Investment Performance Review for the quarter ended December 31, 2023, was provided.

8.2 Director of Human Resources

Abby Polzine reported the Human Resources department is working with Abdo on streamlining processes; the 2024 Live Well Program has begun; SWWC is the 2nd top performing group in the state utilizing My Health Rewards; SWWC has 10 current position openings; Recruitment & Testimonial Videos have been made; the 24-25 staffing process has begun with districts needing to notify SWWC before March 1 of withdrawal from service; and CSA negotiations continue to be finalized.

8.3 Executive Director

Cliff Carmody reported a New Board Member Orientation will be scheduled prior to the February Board meeting; provided an update on the Windom ELC; bi-monthly communications will begin in February to SWWC staff; shared a letter from Senator Klobuchar on the work being done in Career and Technical Education; provided student enrollments at the ELCs; provided an update on the MDE/READ Act Partnership; the 2024 Legislative Session begins on February 12; a meeting is scheduled with Senator Dahms and Senator Weber on January 31; MREA is conducting an Executive Director search; New London ELC, Marshall ELC, and Marshall Administrative Office projects continue; and SWWC received \$3 million for the SpEd Teacher Pipeline Grant.

ITEM 9: FINANCE COMMITTEE REPORT

9.1 FY2025 Dues & Fees

Motion by Matt Coleman, seconded by Steve Schnieder, to approve FY2025 Dues and Fees as follows:

Membership Dues

Full Membership – open to public school districts, cities, counties, and other governmental agencies as identified in MN Statute 471.59 and are within the SWWC region - \$25 one-time fee.

Associate Membership – Open to (a) nonpublic schools, partnership agencies, or nonprofit organizations within the SWWC region, and to (b) schools – public and nonpublic, cities, counties, partnership agencies, nonprofit organizations, and other governmental agencies outside the SWWC region - \$50 one-time fee.

Health & Safety Programs

Drug & Alcohol Management Program: Includes Computer Generated Random Selection, Lab Testing, Confidential Information Management, DOT Required Statistical Reports, and Medical Review Officer (MRO Services)

- program subscription fee - \$250.00

- lab analysis urine testing – at cost – direct bill from provider
- mobile collector fee alcohol – at cost – direct bill from provider
- mobile collector fee drug – at cost – direct bill from provider

Environmental/Occupational Health and Safety Services

- \$783 per visit (per one-year extension with IEA)

Health and Safety Management Assistance Services – consultation and coordination of services related to management of environmental health and safety concerns

- contracts less than 140,000 square feet = one on-site visit/year - \$.01 or 1.0 cents per square foot/year
- contracts greater than 140,000 square feet = two on-site visits/year - \$.01 or 1.0 cents per square foot/year

Regional Management Information Center

Business Services

SMART Subscription, License, & Workshop Fee

- \$3,800 per district
- \$2,550 per ed district, and telemedia

UFARS/Finance/Payroll Support & Services Fee

- \$3.15 per student (over 2500)
- \$3.75 per student (1501-2500)
- \$4.20 per student (1500 & under)

UFARS/Finance Support Only

- \$2.75 per student for non-SMART users

Software Support & Development

- \$10.00/student (hosted)
- \$9.50/student (own server)

Additional Business Services Fees

Emergency Services, Training & Additional Accounting Services not covered in Basic Fee:

- at district office - \$90.00/hour + mileage
- at SWWC Office - \$75.00/hour
- small group training: \$125/half day, \$210/full day

ACA Electronic Filing:

- original 1094/1095 B&C Forms - \$275.00
- amended 1094/1095 B&C Forms - \$275.00

Time Tracker Software – \$550.00 fixed fee

- if <100 licenses; \$11/employee, \$7/sub
- if >100 licenses: \$8/employee, \$5/sub
- if using Leave Only portion, minimum fee of \$1,000

Extended Services Subscription

- \$475/day

MARSS

MARSS/Other Revenue Reporting Services, Training, Fixed Operations & Workshop Support Services Fees

- \$1,500 per district
- per student assessment - \$.80

MARSS Training

- at district - \$90.00/hour + mileage
- at SWWC - \$75.00/hour
- small group/individualized training: \$125/half day; \$210/full day

Technology Services

Technology Support Services for Districts with NO Subscription

- technology service: \$94.50/hour
- on-site training fee: \$190.00/hour
- after hours support: \$117/hour
- cybersecurity services: \$288/hour

Basic Technology Services Subscription

- enrollment less than 501 - \$985
- enrollment 501 to 1,000 - \$1,815
- enrollment 1,001 to 2,000 - \$2,290
- enrollment 2,001 to 3,000 - \$2,970
- enrollment over 3000 - \$3,230
- CCOGA w/less than 26 employees - \$260
- CCOGA with 26 + employees - \$420

Supplemental Tech Service (On-Call Services) for Districts WITH a Subscription

- technology service: \$85.00/hour
- on-site training fee: \$140.00/hour
- cybersecurity services: \$190.50/hour
- after hours support: billed at normal hourly rate

Supplemental Technology Services Block Hours (must subscribe to basic tech services)

One day per month block

- 12 months tech support or integration - \$7,824
- 9 months tech integration - \$6,120

Two days per month block

- 12 months tech support or integration - \$14,928
- 9 months tech integration - \$11,790

Technology Coordination/Support & Technology Integration Services (basic tech services subscription included in rates)

12-Month Contract Rates

- 1 day per week - \$612/day (\$31,824 contract)
- 2 days per week - \$572/day (\$59,488 contract)
- 3 days per week - \$532/day (\$82,992 contract)
- 4 days per week - \$512/day (\$106,496 contract)

9-Month Contract Rates (available for Technology Integration Only)

- 1 day per week - \$648/day (\$25,920 contract)
- 2 days per week - \$613/day (\$49,040 contract)

- 3 days per week - \$577/day (\$69,240 contract)
- 4 days per week - \$542/day (\$86,720 contract)

Full Time Technology Coordinator Services – service places an FTE equivalency of SWWC employees in a district/entity on a full-time basis. Technology services subscription included in rates

- \$113,880/annual
- 3-year full-time technology coordinator discount: A 3-year commitment results in a 3% discount on Annual Technology Coordinator Contract each of the three years. Districts entering into a full-time technology contract for the first time must commit to a 3-year agreement for the initial term – 3-year term price: \$110,400/annual

Full Time Technology Coordination/Support and Integration Contract Splitting and Additional Days Fees - Full time contracts may be split between two neighboring school districts or split between Technology Coordination/Support and Tech Integration

Full time contract split between districts/annual cost per district

- 80%/20% split contract - \$1,005
- 60%/40% split contract - \$2,010

Split between Tech Coordinator/Support and Tech Integration within a single district/annual cost

- 80%/20% split contract - \$1,600
- 60%/40% split contract - \$3,200

Additional day fees, for contracts totaling more than 5 days per week. (Fee will be divided based on contract assignment for contracts split among two districts)

- Each additional day: \$1,240

Distance Learning Fees

- ITV Course Enrollment Per Student/Per Semester:
Standard: \$300.00/student/\$330 late registration
Block: \$600/student/\$660 late registration
- ITV Host Reimbursement Per Student/Per Semester:
Standard: \$300/student
Block: \$600/student
- ITV Connection Fee Per Semester: \$475 per class – connection fees assessed only on courses where enrollment is not run through the SWWC Distance Learning Program

Course Management System Fees

- Moodle hosting (shared environment) - \$80.00/course annually – courses limited to 10GB of storage capacity
- Moodle in your school (district hosting) - \$1,350/annual contract plus \$1.05/student annually; Base Package limited to 500 GB storage; additional storage is \$210/100 GB/year

Cybersecurity Services – requires a 5-year contract commitment

Comprehensive Cybersecurity Services

- Non-Member - \$10,306 base + \$14.05/student
- SWWC Member - \$7,735 base + \$13.80/student

- Tech Subscriber - \$6,545 base + \$13.40/student
- Snap-in - \$4,170 base + \$12.60/student – to qualify for snap-in rate, school must purchase an additional technology service at a level of 1 day per week year-round or greater

Cybersecurity Assessments

- May be contracted through SWWC in customized arrangements as needed. SWWC Members and Technology Subscribers receive discounts of 10-35% depending on the level of assessment and level of current technology service contracts held by the district.

Student Data Privacy

- Annual Base Fee: \$1,850/district
- Per Student Fee: \$0.65/student/year

Prorated pricing for services beginning after July 1 is not available

Email Security

- \$6.35/Email account/year
- \$250 one-time setup fee (setup fee waived for SWWC WAN Participants)

Email Archiving (student email archiving provided at no additional cost for Level 1)

- Level 1 – Staff Email
 - 3-year retention: \$8.50/Email account/year
 - 5-year retention: \$10/Email account/year
- Level 2 – Student Email
 - 1-year retention: \$3.00/Email account/year
 - 3-year retention: \$5.00/Email account/year

Secure Remote Backup

School Districts

- \$920/year – includes up to 500 GB of backup storage
- \$100/year – each additional 100 GB of backup storage capacity

CCOGAs

- \$715/year – includes up to 200 GB of backup storage
- \$100/year – each additional 100 GB of backup storage capacity

Website ADA Accessibility & Usability Support with SiteImprove

- Fees dependent on number of webpages and PDF files on website

ONDEMAND IT Certification Training Solutions with Stormwind Studios

- Tech Subscriber: \$1,250/user license/year
- SWWC Member: \$1,500/user license/year
- Non-Member: \$1,700/user license/year

E-Rate Coordination

Member District with a Fund Year 2021-2025 contract in place during FY24

- enrollment less than 300 - \$1,150
- enrollment 301 to 700 - \$1,950
- enrollment 701 to 2,000 - \$2,850
- enrollment 2,001 to 4,500 - \$3,650
- over 4,501 – custom member pricing

Member District starting new Fund Year 2021-2025 contract in FY25

- enrollment less than 300 - \$5,750
- enrollment 301 to 700 - \$9,750
- enrollment 701 to 2,000 - \$14,250
- enrollment over 2,001 - \$18,250
- over 4,501 – custom member pricing

Non-Member District with a Fund Year 2021-25 contract in place during FY24

- enrollment less than 300 - \$1,610
- enrollment 301 to 700 - \$2,730
- enrollment 701 to 2,000 - \$3,990
- enrollment 2001 to 4,500 - \$5,110
- enrollment 4,501 to 7,000 - \$7,840
- enrollment 7,001 to 10,000 - \$10,640
- enrollment 10,001 to 15,000 - \$15,050
- enrollment 15,001 to 25,000 - \$20,720
- enrollment over 25,001: Custom Pricing

Non-Member District starting new Fund Year 2021-25 contract in FY25

- enrollment less than 300 - \$8,050
- enrollment 301 to 700 - \$13,650
- enrollment 701 to 2,000 - \$19,950
- enrollment 2001 to 4,500 - \$25,550
- enrollment 4,501 to 7,000 - \$39,200
- enrollment 7,001 to 10,000 - \$53,200
- enrollment 10,001 to 15,000 - \$75,250
- enrollment 15,001 to 25,000 - \$103,600
- enrollment over 25,001: Custom Pricing

Behavioral Health Services

Behavior Analytic Services

- Package A (30 hours) - \$4,600
- Package B (60 hours) - \$8,580
- Package C (120 hours) - \$16,560
- Package D (180 hours) - \$23,400
- .25 FTE (46 days) - \$32,384
- .50 FTE (93 days) - \$60,543
- .75 FTE (139 days) - \$90,767
- 1.0 FTE (185 days) - \$110,500

Mental Health Services

- Package A (30 hours) - \$4,600
- Package B (60 hours) - \$9,000
- Package C (120 hours) - \$16,560
- Package D (180 hours) - \$23,400
- .25 FTE (46 days) - \$31,000
- .50 FTE (93 days) - \$60,543
- .75 FTE (139 days) - \$90,767
- 1.0 FTE (185 days) - \$110,500

School Nurse Services

- Package A (30 hours) - \$6,100
- Package B (60 hours) - \$8,150
- Package C (120 hours) - \$11,220

- Package D (180 hours) - \$16,830
- FTE pricing available upon request

Translation and Interpreter

- Translation Services - \$0.11 per word
- Interpretation Services - \$12.50 per 15-minute increment

Special Education Services

Special Education Program Management

Special Education Cooperative Membership Fee

- shared cost between all members of Special Education Cooperative based on enrollment – 25% allocated equally among members; 75% allocated based on enrollment

Shared Special Education Administrative Services

- shared cost between members of Special Education Cooperative (not including districts with a single district administrator) – 25% allocated equally among members; 75% allocated based on enrollment

Single district Special Education Administrator

- average salary, benefits, and mileage – 2024-25 rate is \$157,900

Autism Services

SWWC SpEd Cooperative Member

- 0-5 students - \$6,700
- 6-10 students - \$13,350
- 11-15 students - \$20,075
- 16-20 students - \$26,725
- over 20 students – add \$1,000 per student

SWWC Non-SpEd Cooperative Member

- 0-5 students - \$7,700
- 6-10 students - \$15,350
- 11-15 students - \$23,075
- 16-20 students - \$30,750
- over 20 students – add \$1,000 per student

Non-SpEd Cooperative Associate Member

- 0-5 students - \$8,050
- 6-10 students - \$16,025
- 11-15 students - \$24,100
- 16-20 students - \$32,075
- over 20 students – add \$1,000 per student

Direct Student Services

DAPE Teacher – pricing available upon request

ECSE Teacher/Coordinator

- \$110,500 SpEd Cooperative Member; \$127,075 Non-Sped Cooperative Member; \$132,600 Non-SpEd Cooperative Associate Member

Occupational Therapy

- \$113,500 SpEd Cooperative Member; \$130,525 Non-Sped Cooperative Member; \$136,200 Non-SpEd Cooperative Associate Member

Physical Therapy

- \$127,500 Sped Cooperative Member; \$146,625 Non-Sped Cooperative Member; \$153,000 Non-SpEd Cooperative Associate Member

School Psychologist

- \$123,000 Sped Cooperative Member; \$141,450 Non-Sped Cooperative Member; \$147,600 Non-SpEd Cooperative Associate Member

School Social Worker - pricing available upon request

Special Education Teacher - pricing available upon request

Speech Language Pathologist

- \$118,500 Sped Cooperative Member; \$136,275 Non-Sped Cooperative Member; \$142,200 Non-SpEd Cooperative Associate Member

Teacher of Deaf/Hard of Hearing

- \$121,000 Sped Cooperative Member; \$139,150 Non-Sped Cooperative Member; \$145,200 Non-SpEd Cooperative Associate Member

Teacher of Visually Impaired

- \$120,500 Sped Cooperative Member; \$138,575 Non-Sped Cooperative Member; \$144,600 Non-SpEd Cooperative Associate Member

SpEd Cooperative Members: Direct Student Services (itinerant staff) will only be offered to Associate Members after Full Member needs have been met.

Non-SpEd Cooperative Associate Members: Direct Student Services will be offered only after both SpEd Cooperative Member and Non-SpEd Cooperative Member needs have been met.

Teaching & Learning Services

Curriculum & Instruction Coordination Services

- .25 FTE - \$33,500
- .50 FTE - \$61,500
- .75 FTE - \$92,500
- 1.0 FTE - \$118,900

Shared Curriculum & Instruction Coordination Services

- 120 hours - \$16,950 – 3% discount on a 3-year commitment
- Add-on - \$850/day + mileage

Data and Assessment Consultation Services

- Package A (30hrs) - \$4,950
- Package B (60 hrs) - \$9,275
- Package C (120 hrs) - \$16,950
- Package D (180 hrs) - \$24,975

Literacy Lead Specialist Service (READ Act Implementation Support)

- 120 hours - \$16,950 – 3% discount on a 3-year commitment
- Add-on - \$850/day + mileage

Math Specialist Services

- 120 hours - \$16,950 – 3% discount on a 3-year commitment
- Add-on - \$850/day + mileage

Multilingual Learner Teacher

- Package A (30 hrs) - \$4,950
- Package B (60 hrs) - \$9,275
- Package C (120 hrs) - \$16,950

- Package D (180 hrs) - \$24,975

Reading Intervention Teacher

- .25 FTE - \$32,384
- .50 FTE - \$60,543
- .75 FTE - \$90,767
- 1.0 FTE - \$118,900

Customized Services – T&L Support

- Package A (30 hrs) - \$4,950
- Package B (60 hrs) - \$9,275
- Package C (120 hrs) - \$16,950
- Package D (180 hrs) - \$24,975
- Less than five days T&L Support - \$1,000/day + mileage

Mentoring/Instructional Coaching

Regional Program Support

- \$1,500-\$2,000 per mentor/coach/district program lead

Mentor/Instructional Coaching Training

- \$5,000-\$6,250 per mentor/coach/per year (district provides mentor/coach)

SWWC Mentor/Coach In-District

- \$6,500-\$8,000 per mentor/coach/teacher per year (SWWC provides the mentor/coach/teacher)

Project Discovery

- \$650 per group of five students

STARSS Online Academy

- \$600 per credit for Members; \$750 per credit for Non-Members and those that choose not to purchase 12 credits

Summer School Credit Recovery

- 4% fee and \$50/enrollment

Motion passed unanimously.

ITEM 10: MSC/MHC/CPC BOARD MEETING UPDATES

Updates were provided on the recent MSC/MHC/CPC board meetings which included election of officers, legislative updates and platforms, MSC Board Conference, AESA Conference, PFM Portfolio, policy manual approvals, insurance pooling report, bylaws, and budgets.

ITEM 11: OPEN FORUM/CLOSING REMARKS

Steve Schnieder provided an update on Worthington's policy on exhibits and banners.

ITEM 12: OTHER

Chair Coleman adjourned the meeting at 8:18 pm. The next regular meeting of the SWWC Board of Directors is scheduled on Wednesday, February 28, 2024, beginning at 6:30 pm at SWWC – Marshall, MN.